

Agreement No. 9OE110
Design and Construction Management for
the Water Resources Education Centre at Tin Shui Wai

Licence Conditions for Electronic Invitation Packages

EIP Reference	EIP-9OE110-EOI-0
Issue Date	12 September 2016

1. This set of conditions may be cited as "Licence Conditions for Electronic Invitation Packages".
2. In these conditions, unless the context otherwise requires-
 - (a) "AACSB Handbook" means the Handbook on Selection, Appointment and Administration of Architectural and Associated Consultants published by the Architectural and Associated Consultant Selection Board;
 - (b) "Editable File" means a file listed under the column "Editable File" in Schedule 2 hereto containing the editable version of the Invitation Document listed on the same row under the column "Invitation Document". "Editable" in the previous sentence means editable using mainstream computer applications for office automation and computer-aided drafting;
 - (c) "Electronic Invitation Package" (or "EIP") means the electronic files in Schedule 2 hereto;
 - (d) "Employer" means the Government of the Hong Kong Special Administrative Region;
 - (e) "Image File" means a file listed under the column "Image File" in Schedule 2 hereto containing the printed image of the Invitation Document listed on the same row under the column "Invitation Document";
 - (f) "Invitation" means the invitation in Schedule 1 hereto;
 - (g) "Invitation Document" means a document listed under the column "Invitation Document" in Schedule 2 hereto;
 - (h) "Licensee" means the person who uses the EIP and includes, if the person acts on behalf of another person, that other person;
 - (i) "Relevant File" means an electronic file that-
 - (i) is derived from duplication of any files in the EIP; or

- (ii) contains any contents extracted from any files in the EIP;
 - (j) "Submission" means a submission that may be made by the Licensee in response to the Invitation;
 - (k) "Submission Closing Date" means the closing date for the Submission stipulated in Schedule 1 hereto;
 - (l) "Triggering Event" means one of the following events-
 - (i) The Licensee does not make a Submission by the Submission Closing Date;
 - (ii) The Licensee withdraws his Submission;
 - (iii) The Licensee receives a written notice from the Employer advising that-
 - (1) he is not included in the list of consultants to be invited to submit Technical and Fee Proposals in accordance with the AACSB Handbook; or
 - (2) he is not selected as consultant for the consultancy agreement in Schedule 1 hereto.
3. Words importing the singular only also include the plural and vice versa where the context requires. Words importing one gender (whether masculine, feminine or neuter) shall be taken to include any other gender where the context requires.
4. Subject to the provisions hereof, the Employer grants the Licensee, free of charge, a non-exclusive and revocable licence for using the EIP solely for the purpose of preparing the Submission. The Licensee shall not use the EIP for any other purposes. Save as aforesaid, all other rights in the EIP are reserved by the Employer.
5. Insofar as it is necessary for the purpose of preparing the Submission by the Licensee, the Licensee may license its agents, consultants or other persons appointed by him as sub-licensees to use the EIP, subject to the following conditions-
- (a) The Licensee shall obtain from each sub-licensee an undertaking in writing that the sub-licensee shall not use the EIP for any purposes other than for the purpose of preparing the Submission;
 - (b) The Licensee shall be liable to the Employer for the breach of the undertaking referred to in sub-clause (a) of this Clause by the sub-licensees as if the breach were committed by the Licensee; and

- (c) The Licensee shall not grant any sub-licensee the right to license other parties to use the EIP.
6. The licence for using the EIP shall expire within seven working days of the occurrence of a Triggering Event. On or before the expiration date of the licence, the Licensee shall-
 - (a) either destroy the Relevant Files in his possession or retain them as archives; and
 - (b) ensure that all sub-licensees have either destroyed the Relevant Files in their possession or retained these files for archive purpose.
 7. Any files kept as archives pursuant to Clause 6 shall not be used for any other purposes.
 8. The contents of the Editable File and Image File of an Invitation Document are intended to be identical. If there are discrepancies, the Image File shall prevail.
 9. The Licensee hereby indemnifies the Employer against all losses, liabilities, damages, costs, legal costs, professional and other expenses of any nature whatsoever incurred or suffered by the Employer whether direct or consequential arising from a breach or breaches of any of the conditions herein contained.

Schedule 1 - Invitation

Agreement No.	9OE110
Agreement Title	Design and Construction Management for the Water Resources Education Centre at Tin Shui Wai
Department	Water Supplies Department
Type of submission	Expression of Interest
Submission Closing Date	4 October 2016

Schedule 2 – Electronic Invitation Package

Invitation Document	Version No.	Image File	Editable File
Notice of Inviting Expression of Interest	0	9OE110_EOI_Invitation.pdf.p7s	9OE110_EOI_Invitation.doc.p7s
Annex I - Draft Brief Part 1	0	9OE110_Annex_I_Part 1.pdf.p7s	9OE110_Annex_I_Part 1.doc.p7s
Annex I - Draft Brief Part 2	0	9OE110_Annex_I_Part 2.pdf.p7s	9OE110_Annex_I_Part 2.doc.p7s
Annex II - Draft Schedule of Fee	0	9OE110_ Annex_II.pdf.p7s	9OE110_ Annex_II.doc.p7s
Annex III - Template to be marked on the returning envelop	0	9OE110_ Annex_III.pdf.p7s	9OE110_ Annex_III.doc.p7s
Annex IV - Location of AACSB Submission Box	0	9OE110_ Annex_IV.pdf.p7s	9OE110_ Annex_IV.doc.p7s
Annex V - Requirements for Submission of Proposal in Electronic Format	0	9OE110_ Annex_V.pdf.p7s	9OE110_ Annex_V.doc.p7s
Annex VI - Assessment Criteria for Expression of Interest Proposal	0	9OE110_ Annex_VI.pdf.p7s	9OE110_ Annex_VI.doc.p7s
Annex VII - Guidelines for the Preparation of Staffing Proposal	0	9OE110_ Annex_VII.pdf.p7s	9OE110_ Annex_VII.doc.p7s
Annex VIII - Licence Conditions for Electronic Invitation Packages	0	9OE110_ Annex_VIII.pdf.p7s	9OE110_ Annex_VIII.doc.p7s